

**Hampshire and the Islands Historic Churches Trust**  
**General Data Protection Regulation (GDPR)**  
**Privacy Notice**



**Your Personal Data:**

**What we need**

The Hampshire and Islands Historic Churches Trust (the Trust) is what's known as the 'Controller' of your personal data that you provide to us. Personal data is information which can be used to identify an individual. We only collect basic personal data, we do not collect sensitive personal information. However this does include name, address, telephone number, email etc, which could be used to identify you.

**Why we need it**

The provision of data is not a statutory or contractual requirement however we need to know your basic personal data in order to achieve the legitimate interests of the Trust, to raise money and provide grants and loans to churches within Hampshire and the Islands. For instance, we need to be able to contact you in connection with

1. Ride and Stride and other fund raising activities.
2. Events such as the AGM and Summer outing
3. Membership as a Friend of the Trust
4. Applications for grants or loans to your church or chapel.

We will not process any personal data that is not necessary in order to further the legitimate interests of the Trust.

**What we do with it?**

All the personal data you provide is processed in UK. The Trust will not provide access to your data to third parties unless the work of the Trust or the law requires it, for instance HMRC. We try hard to ensure that your data is kept secure so that the data we hold cannot be used other than for the legitimate interests of the Trust.

**How long we keep it?**

We are required under UK tax law to keep certain basic personal data (name, address, contact details) for a minimum of six years. Membership information will be kept for two years after your membership ceases or you notify us that you do not wish to receive Trust information.

**What are your rights?**

If at any point you believe the information we hold on you is incorrect you may request to see this information and have it corrected or deleted by writing to the Trust Hon Secretary by email at [sec@hihct.org.uk](mailto:sec@hihct.org.uk). Further information on your rights under the GDPR can be found on the ICO website [www.ico.org.uk](http://www.ico.org.uk).

If you wish to raise a complaint on how we have handled your personal data, you can contact the Trust Hon Secretary, who will investigate the matter.

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law you can complain to the Information Commissioner's Office (ICO) through their Helpline 0303 123 1113 or their website [www.ico.org.uk](http://www.ico.org.uk).